



TriRiver Water
 Billing, Collections & Customer Service
 Phone: 919-775-8215
www.tririverwater.org (website)
customerservice@tririverwater.com (email)

NEW SERVICE CHECKLIST

Welcome to the TriRiver Water! This checklist is provided to help you gather the necessary information to set up your utility account.

Office locations:

- Sanford - 225 E. Weatherspoon St – PO Box 3729 Sanford, NC 27331 (fax 919-775-5084)
- Pittsboro – 630 East St, Suite 3 – PO Box 910, Pittsboro, NC 27312 (fax 919-642-8030)
- Siler City – 311 N Second Ave, St 101 – PO Box 259 Siler City, NC 27344 (fax

Documents may be faxed or emailed to customerservice@tririverwater.com. **Service connection will be delayed if all of these documents are not provided.**

ALL DOCUMENTS ARE REQUIRED TO ESTABLISH SERVICE

<input type="checkbox"/>	Completed Utility Service Application
<input type="checkbox"/>	State or Federal Current Issue Photo ID for ALL applicants
<input type="checkbox"/>	\$75.00 deposit in the form of cash, check, money order, or credit/debit card
<input type="checkbox"/>	Voided check or a letter from your bank with your routing and account number if you are going to participate in bank draft (Must also complete Bank Draft Authorization Form)
<input type="checkbox"/>	Proof of Social Security Number for ALL applicants
<input type="checkbox"/>	Proof of Residency: FOR RENTERS: A copy of your signed lease FOR OWNERS: Intent to Purchase, Settlement Statement, Deed

ANY UNPAID ACCOUNTS MUST BE PAID IN FULL BEFORE SERVICE CAN BE SET UP!

Please be mindful that our office closes at 5:00 p.m. Please be in the office no later than 4:30 p.m. to set up new accounts. We DO NOT offer same-day service.